

**Employer Commute Policy Change Program:**

**Telework Options**

Businesses that offer telework can save money by increasing employee productivity and retention and reducing training costs while reducing the congestion impact drive alone commuters have on their community. With a little bit of planning, telework can become a win-win-win for companies, for employees and the region.

**Why change?**

There are hundreds of companies that have discovered that adding telework to their employee commute program makes good business sense. Here are just a few advantages that can be gained by offering telework:

- Helps achieve trip reduction goals.
- Increases productivity.
- Decreases absenteeism.
- Improves employee morale.
- Decreases overhead.
- Provides a great retention and recruitment tool.

**Choose a better alternative.**

While not suitable in every situation due to operational, financial, practical and human considerations, telework is a viable alternative work arrangement that benefits both the employer and the teleworker when properly implemented and administered. Good policies include agreements between employers and teleworkers on responsibilities, obligations and reporting requirements.

**Earn financial incentives for your business.**

When your business changes its policy to allow telework and implements that policy, you can earn an incentive.

**King County will reward your company up to \$5,000 for implementing a telework policy. The size of the incentive is based on the number of employees who telework the first 3 months a minimum of one day a week.**

<b>Policy Action</b>	<b>Reward</b>
Implement telework policy	\$ 1,000
Per employee set up in first 3 months.	\$ 1,000

Maximum incentive paid is \$5,000

This program is brought to you by King County Metro, to participate, just complete a short contract that documents your telework policy change, and agree to provide documentation on the number of employees teleworking and the commute trips reduced. Policy commitment is for at least 12 months. It's as easy as that. Employers should have more than 20 employees and provide at least a 50% transit (bus and vanpool) commute subsidy.

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